

Neil Cummins PTA

[Home](#)

Minutes from "General Meeting" on 01/18/2007 - 8:00pm

Tue, 08/28/2007 - 9:44am — Sheri Mowbray

Minutes for: General Meeting *from* 01/18/2007 - 8:00pm *to* 01/18/2007 - 8:30pm

Attendees:

Neil Cummins PTA

Minutes of General Membership Meeting

Thursday January 18, 2007, 7:00 - 7:30 p.m.

Neil Cummins Music Room

Attendees:

Dominique Harroch, Co-President; Laura Anderson, Co-President; Linda Henn, Vice President; Julia Ritter, Vice President; Carolyn Caindec, Vice President; Sheri Mowbray, Secretary; Karen Dunn, Treasurer; Marilyn Clark, Principal; Cookie Morin, School Counselor; Lisa Poole; Margot Segal; Karen Bond; Alyce Hinshaw; Lynn Werner; Heddy Chapman; Rebecca Shunk; Sarah Notter; Lisa Meylan; Katie Hooper; Robin Tuch.

Meeting Notes

Call to Order

The meeting was called to order at 7:00p.m. by President Laura Anderson.

Review of Agenda

Treasurer's Report

Karen Dunn reported that we currently have \$106,267.70 between our money market and checking accounts with most in the money market account. We owe some large payments, including \$12,000 to Hall for wrapping paper sales. Lunch orders for the second session are coming in stronger than expected. We budgeted \$90,000 and so far we have \$107,000 in orders. This means that we will be looking at approximately \$5,800 in additional profit. We have started to pay for the spellathon, yearbook and musical theater expenses.

Karen noted that we needed to ratify the payments that have been made from 11/16/06-1/17/07. Susan Christman moved that we ratify the said payments. Lisa Poole seconded. The motion carried.

Discussion & Approval Items

- Minutes from General Membership Meeting 11/16/06. Karen Dunn moved that we approve these minutes. Susan Christman seconded. Motion carried and minutes are approved.

- 1/06-6/06 Audit Report. Joanie Costamagna presented the report to the board last week for both the checking and money market accounts. The report was approved by the board. Carolyn Caindec moved that we formally approve the audit report from 1/06-6/06. Susan Christman seconded. The motion carried.

- Owe District \$1,336.39 for Unbilled '05-'06 Expenses. There were various expenses including field trip expenses, birthday books, the sports aide, life lab stipends, among others that need to be paid now. Julia Ritter moved that we approve payment of these expenses. Lisa Poole seconded the motion. Motion carried.

- Adoption of Bylaws: Our bylaws were revised over the past year and need to be approved and adopted. The revised bylaws include a provision allowing the board to approve expenses up to \$1,000 without general membership consent. Lisa Poole moved to adopt the new bylaws. Linda Henn seconded. Motion carried.

- Additional Money for Teachers (\$2,550): We currently give the teachers \$750 each per school year including \$250 for fine arts; \$200 for instructional supplies and \$300 for field trips. Since we have extra money this year, the board would like to give an additional \$50 to each teacher for instructional supplies. Marilyn Clark moved that we give the teachers this extra \$50 each for a total expense of \$2,550. Carolyn Caindec seconded the motion. Motion carried.

- New Vendor: Bryan's Foods: We have added another veggie option so that now Monday through Thursday there is a veggie option each day. Bryan's will be supplying us with Caesar salad and chicken Caesar salad. Thus, we have a new vendor contract that the general membership must approve. Susan Christman moved to approve the Bryan's contract. Lisa Poole seconded the motion. Motion carried.

With the approval of these new expenditures, the funds must be released as follows:

Recycling Program logo stickers	\$500.00
(approved by board)	
Funds to be released 1/18/07	
Additional money to district for '05/'06	\$1,336.39
Additional instructional supply \$ for teachers	\$2,550.00

Marilyn Clark moved that we release said funds. Linda Henn seconded the motion. Motion carried.

Science Night - 1/31/07

Janeen Smith is in charge of science night this year. She spoke about her plans and vision for the event. The event will be held in the gym

and science classroom. She said that this year the planetarium will be housed in the music room and there will be tickets so that specific times are assigned for interested participants. Wild Care, the Marin Conservative Corps, Camp Edventuremore, and other groups will be on-site. The third and fourth grade classes will each have volunteers. They will be needing people to volunteer to bake for the bake sale, as well as to sell. The D+ Dads and Chad will be doing the BBQ.

Additional Business

- Carolyn Caindec reported that we currently have 386 members, some of whom are families. The total intake for membership so far is \$7,750. About thirty of these members are teachers or staff. These numbers are over what we had originally budgeted and memberships are still coming in.
- Susan Christman is the head of this year's Nominating Committee. There are fewer vacancies on the board to fill this year, though we know for sure that two positions are open including VP/Fundraising and possibly Financial Secretary and Auditor.
- There is a need for a few additional lunch volunteers. Members were encouraged to contact Carol Knorpp if interested.
- The board created a wish list of projects to consider funding with our extra funds available this year. The biggest ticket item is to landscape the "dead zone" in the first grade corridor. A landscape architect has been brought in to create a design and the blueprint drawing is available in the office. If approved, the project would likely be done over the summer as significant excavation would be required. Julia Ritter noted that they have three interested contractors so far. She also requested that if anyone has experience working on this kind of a project that she could use help. Other items on the wish list include finishing the K/1 area by slurry sealing, giving more money to teachers, and considering giving Hall additional money for their playground projects. We have a total of approximately \$60,000 to spend.

Adjournment

The meeting was adjourned at 7:28 p.m. The next meeting is on February 15, 2007 at 8:30 a.m.

After adjournment, Noel Janis-Norton spoke on "Maximizing Cooperation - Resolving Parent Child Conflict".

Respectfully submitted,

Sheri Mowbray

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2006-07

Neil Cummins Elementary School programs and activities shall be free from discrimination based on gender, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability.